

**HP FORM XIV C.F.X.**

**(Rule 40 of the Himachal Pradesh Motor Vehicle Rules, 1999).**

**WITH REGARD TO  
CERTIFICATE OF FITNESS OF TRANSPORT VEHICLES**

**INSPECTION RECORD**

**“Registration particulars”**

**Note :- Details will be entered after verification of the physical fitness of the vehicles with the particulars noted in the certificate of registration.**

1. Registration mark and class \_\_\_\_\_
2. Make and Model \_\_\_\_\_
3. Date of original registration \_\_\_\_\_
4. Type of Body \_\_\_\_\_
5. Chassis No. \_\_\_\_\_
6. Engine No. \_\_\_\_\_
7. Wheel Base \_\_\_\_\_
8. Seating Capacity/R.L.W. \_\_\_\_\_
9. No. and size of tyres \_\_\_\_\_
  - (i) Front axle \_\_\_\_\_
  - (ii) Rear axle \_\_\_\_\_
  - (iii) Any other axle \_\_\_\_\_
10. Number, date and validity of last certificate of fitness \_\_\_\_\_
11. Name and address of registered owner \_\_\_\_\_  
\_\_\_\_\_
12. Particulars of owner remarks (Alteration of registration particulars and connected matters )  
\_\_\_\_\_
13. Date of Inspection \_\_\_\_\_

## **PART-II**

### **CURRENCY OF RECORDS**

**Note :- Details will be entered on a reference to the concerned documents.**

Period of validity of:-

- (a) Permit
- (b) Insurance
- (c) Motor Vehicle Tax
- (d) Passenger Tax
- (e) Goods Tax

## **PART-III**

### **CONDITION OF IMPORTANT UNITS AND SYSTEMS**

1. Engine
2. Clutch
3. Gear Box
4. Propeller Shaft
5. Universal joints
6. Differential
7. Road wheels
8. Tyres
9. Chassis Frame
10. Front Axle
11. Rear Axle
12. F.A. Springs
13. R.A. Springs
14. Exhaust Pipe
15. Foot Brake and Servo Equipment
16. Hand Brake
17. Fuel System
18. Steering System
19. Electrical system
20. Horn
21. Wind Screen Wipers
22. Bulb Horn
23. Speedometer
24. Rear View Mirror
25. Instruments and Gauges
26. Paint Work
27. Upholstery cushions and curtains
28. Tool Box
29. Spare Wheel
30. Luggage carrier and Tarpaulin

31. Taxi Meter (For Motor Cabs)
32. Body and Doors
33. Cat's eye reflectors

**PART-IV  
GENERAL**

**Note: - State Yes/No against each item.**

1. Part B permit exhibited
  2. Fare Table exhibited
  3. Time Schedule exhibited
  4. Blue print of seating arrangements exhibited inside stage carriage.
  5. Registration marks exhibited properly
  6. First Aid Box provided
  7. Fire Extinguisher provided
  8. Complaint Book provided
  9. Particulars (weight, tyre size, etc. displayed in the left side of the body.
1. Certificate of fitness refused for the defects stated above and for the following reasons :-
  2. Certificate for fitness has accordingly been impounded.
  3. The vehicle may not be driven until the certificate of fitness is renewed except to such an extent as may be necessary in connection with the remedying of the defects and then carried for hire and reward other than goods required in connection with the repair of the vehicle.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

(Inspecting Officer)

Name \_\_\_\_\_

Designation \_\_\_\_\_

- (a) The applicant has produced notification No. \_\_\_\_\_ issued by Govt. of Himachal Pradesh/Central Government exempting the vehicle from the provisions regarding overall dimensions/weights.

(b) The defects shown at item No. \_\_\_\_\_ in Part-III have been rectified.

Place \_\_\_\_\_  
\_\_\_\_\_ (Signature)

Date \_\_\_\_\_ (Inspecting Officer)  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

The Motor Vehicle complies with all the requirements of the Motor Vehicles Act, 1988 and the rules made there under. The certificate of fitness is hereby issued/renewed for a period of \_\_\_\_\_ months, valid from \_\_\_\_\_ to \_\_\_\_\_

Place \_\_\_\_\_  
\_\_\_\_\_ (Signature)

Date \_\_\_\_\_ (Inspecting Officer)  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

Instructions of inspecting staff points to look for in the inspection of a vehicle:-

**1. Engine :-**

- (a) Check engine for easy starting
- (b) Check if any noise in engine such as piston main hearing connecting rod, bearing of loose tappet.
- (c) Check if engine gives exclusively smoke, due to poor compression or defective fuel injunction pump or injectors.
- (d) Check the Water body.
- (e) Check fan belt and its play.
- (f) Check the air cleaner
- (g) Check the silencer pipe.
- (h) Any other defect

**2. Transmission :-**

- (a) Check clutch Pedal free play.
- (b) Check clutch and brake pedals bushes for some play

- (c) Check the slipping of the clutch plate.
- (d) Check whether the gears are shifted smoothly when the clutch pedal is pressed.
- (e) Check any noise in the gear box.
- (f) Any other defect.

**3. Propeller shaft and Universal Joints :-**

- (a) Check the propeller shaft centre bearing Wear oil seals for wear.
- (b) Check all the universal joints and yokes for wear.
- (c) Check the splines for the propeller shaft for wear.
- (d) Any other defect.

**4. Differential :-**

- (a) Check the backlash between level opinion and crown wheel and any noise in the differential.
- (b) Any other defect.

**5. Front Axle :-**

- (a) Check the king pins and bushes play after jack up of the front axle in the centre.
- (b) Check front wheel bearing play.
- (c) Check front shock absorbers

**6. Steering :-**

- (a) Check the steering backlash
- (b) Check the tie and ends
- (c) Check drag link and drop arm ends
- (d) Check steering box foundation nut bolts.

**7. Road Springs and suspension :-**

- (a) Check the alignment of the road springs if they require retentioing
- (b) Check hanger brackets and shackles pins for wear.

**8. Electric System :-**

- (a) Check the self starter and byname working
- (b) Check the head light and dipper
- (c) Check the parking lights and electric indicator
- (d) Check the wiper
- (e) Check the electric horn
- (f) Check tail and stop lights

- (g) Check amps meter charging
- (h) Check the battery terminals and poles.

**9. Instruments and Gauges :-**

- (a) Check the air pressure vacuum gauges.
- (b) Check the oil Pressure gauges,
- (c) Check the speedometer/techno graph while road test.
- (d) A rear view mirror to be fitted near the driver door.
- (e) Two cat eyes reflectors to be fitted in the front and the rear of the vehicle.

**10. Tyres :-**

- (a) Check the condition of the tyres and tread wear, check the spare wheel of the vehicles.

**11. Final Road Test :-**

Each vehicles should be tested on road and the following items should be checked:-

- (a) Check the efficiency of foot and hand brakes.
- (b) Working of speedometer.

**12. Condition of body of stage carriages :-**

The length, width, height rear overhand and the overall length of the transport vehicles should be according to the permissible dimensions as per the motor vehicles rules. The stage and transport vehicles should be built according to the approved drawing of the State Transport Department.

**13. Particulars to be displayed on left side of body:-**

- (a) Name of the owner.
- (b) Class of the vehicles
- (c) U.L.W.
- (d) H.L.W.
- (e) F.A.W.
- (f) R.A.W.
- (g) Tyre Size.

It is certified that the above referred particulars from serial Nos. 1 to 13 have been personally checked and found in order/not in order by me.

(Signature of the Inspecting Authority)  
Testing Station with seal